

WORKSHOP ON PROJECT REPORTING FP7

Exchanging experiences on European Level

17/18 February 2009

Brussels



TUV Rheinland Consulting, International Research Management



TÜV Rheinland Group

The Company



- The globally operating TÜV Rheinland Group optimizes, inspects and documents the safety and quality of :
 - Products and systems
 - Services
 - Persons



TÜV Rheinland Group

The Company - Six internationally operating divisions

Industrial Services

- Plant Safety
- Electrical Engineering
- Building Systems
- Material Technology
- Energy and Environment
- Etc.

Mobility

- Vehicle Inspection
- Driver's License
- Appraisals
- Automotive Technology
- Aviation Technology
- Railroad Technology
- Etc.

Products

- Product Tests
- Medical Technology
- Life Cycle Management
- Ergonomics
- International Product Approvals
- Etc.

Life and Health

- Occupational Medicine
- Occupational Safety and Health
- Traffic and Industrial Psychology
- Health Management
- Food
- Etc.

Education and Consulting

- Professional Education
- HR Development
- Business Consulting
- Organizational Development
- **R&D Management**
- Outplacement
- Personnel Recruitment
- Personnel Leasing
- Publishing and Media

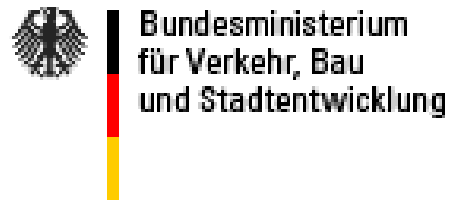
Systems

- Management Systems Certification
- IT and Communication Systems Security
- TÜVdotCOM Web Services
- TÜV STAR*



Research and Development Management

Management and support of public RTD Programmes



Public Administrations that are in charge of research programmes

Research and Development Management

Project Management

We are responsible for the scientific and financial-administrative monitoring and management of national and international R&D projects.

Programme Management

We ensure competent and neutral controlling of funded projects within the framework of public funding programmes of German Federal Ministries and the EU.



Research and Development Management

FP Project references

FP 6 Projects

- ERA-NET TRANSPORT
- DRUID
- ERABUILD
- URBAN-Net



FP 7 Projects

- ETNA
- Interoperable Fare Management Project
- MODSAFE
- ERA-NET TRANSPORT II
- ERACOBUILD



Amendments cases

Addition of a beneficiary

- Annex I to the GA (DoW) describing the work of the new partner + revised budget tables
- Form B
- GPF and NEF tool for the new beneficiary
- PIC number
- If competitive call : documents required by GA
- If not: justification for its selection
- Explanation of the request



Amendments cases

Termination of a beneficiary at the consortium's request

- Documents to be sent together with the request: proposal for reallocation of tasks and budget, date of effect, reports and deliverables
- If the opinion of the beneficiary whose termination is requested is not included a proof that its opinion has been requested
- If agreement with the beneficiary → tacit approval (45 days)
- Non agreement → Explicit approval from the EC

Amendments cases Change of coordinator

➤ **New coordinator is already a partner**

- Written and signed request from former coordinator and the new one
- Modify article art 5.3 and 8 of GA (coordinator 's bank and communication details)
- GPF banking details and new communication details of the new coordinator
- Financial documents of the coordinator

➤ **New coordinator is not a partner**

- Same documents
- GPF and NEF tool for the new coordinator
- Form B
- PIC number



Amendments cases

Modification of Annex I and budget table

- Amendment of the DoW
- Removal/addition of tasks, substantial changes in the distribution of work between beneficiaries
- Introduction of third parties (special clause) or subcontracting tasks
- Amendment of budget table
- Substantial changes linked to changes in the DoW
- Addition/withdrawal of beneficiaries
- Non Amendment required : budget transfers between different activities or partners as far as the work is carried out as foreseen



Amendment Cases

More than one modification

- More than one modification → Considered as a package



- Explicit approval or rejection on the whole package
- Derogation: if explicitly stated on the letter: “This amendment request contains separate request that can be approved independently”

Amendments cases

Other cases

- Non-accession to the GA of an entity
- Change of Community financial contribution
- Change of banking details
- Change of the pre-financing or contribution to the guarantee fund
- Modification of project title or Acronym
- Modification of duration and/or start date
- Modification of reporting periods
- Addition, removal or modification of special clauses
- Request for re-start the work after suspension of the project
- Partial transfer of obligations and rights



Letters to the European Commission

- Change of name and legal details of a beneficiary and/or changes in legal status under FP7 rules (accounting system)



- One letter from the beneficiary to the EC and then the EC will inform the coordinators of all the projects concerned
- General rule: the EC must be informed of all changes

Main differences with FP6

- Notification of changes by beneficiary (Request only by Coordinator)
- Coordinator can also accept amendments from the EC on behalf of the Consortium
- No legal obligation to submit the amendment by registered mail with acknowledgment of receipt
- For addition or termination of partners: Tacit approval after 45 days



Thank you for your attention!

Izaskun Arenaza

TUV Rheinland Consulting GmbH

izaskun.arenaza@de.tuv.com

